

COUNCIL PROCEEDINGS
 Regular Council Meeting - The Lyric
 September 5, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:04 p.m., Tuesday, September 5, 2023. Present: Councilors Gamroth, Jensen, Cathey, Haskins, Engebretsen, Pollock, Vice Mayor Pacheco, and Mayor Knell. Councilor Bond attended the meeting virtually.

2. PLEDGE OF ALLEGIANCE

Mayor Knell led the audience in the pledge of allegiance.

3. REGULAR MEETING MINUTES APPROVAL

Moved by Vice Mayor Pacheco, seconded by Councilor Cathey to, by minute action, approve the minutes of the August 15, 2023 Regular Council Meeting, as published in the Casper Star Tribune on August 26, 2023. Motion passed.

4. APPROVAL OF GENERAL BILLS & CLAIMS

Moved by Councilor Engebretsen, seconded by Councilor Pollock to, by minute action, approve payment of the September 5, 2023, general bills and claims, as audited by City Manager Napier. Motion passed.

<u>General Bills & Claims 09/05/23</u>		
307Cntrctng	Refund	351.00
307Shrdng	Services	675.00
6HGroup	Goods	325.60
71Const	Goods	700,376.83
ABenson	Refund	16.92
ADickey	Refund	27.78
AShaffer	Refund	25.50
AAALndscpng	Services	7,118.63
ABYMnfctng	Goods	973.30
AccntPckgng	Goods	2,932.53
AdvncdNtwrkMngmnt	Services	5,740.80
Airgas	Goods	2,196.70
AirInnvtns	Services	256.50
AllTrees	Services	5,600.00
AllOutFireExt	Goods	1,400.00
AllncElctrc	Services	1,389.81
Alsco	Services	2,266.10
AMBI	Services	2,010.32
AmrTech	Services	7,608.57
AqtcInfrmtcs	Services	2,913.00

ArdurraGrp	Services	1,206.71
AT&T	Services	35,160.06
Atmtn&Elctrncs	Services	74,377.50
Atlas	Goods	3,625.61
BAllen	Reimb	136.48
BAnderson	Refund	244.58
BCrook	Reimb	150.00
BLoftin	Refund	24.83
BLoghry	Refund	71.67
BrgrnEllngsn	Goods	53.64
BlkHillsEnrgy	Utilities	4,865.35
BlkmmPrpn	Goods	2,408.99
BluestmCnsltng	Services	1,500.00
Borco	Refund	129.88
BrntagPac	Goods	132,872.09
Brian'sGoTo	Services	340.85
BrndlCrk	Services	8,500.00
BrbcksRfrgrtn	Goods/Services	955.57
CDonnelly	Refund	260.00
CHarlow	Refund	46.87
CHoward	Refund	82.17
CKnipe	Refund	262.57
CLeeling	Refund	25.92
CMartini	Refund	177.75
CptlBusnsSystem	Services	61.80
CarusCorp	Goods	20,196.00
CsprBldngSystem	Services	93,378.65
CsprDwntwnDvlpmt	Goods	2,000.00
CsprStrTrb	Services	5,736.82
CsprTire	Services	1,050.00
CsprVtrnry	Services	290.56
CWRWS	Goods	1,241,041.85
CntryLnk	Utilities	13,998.33
CtyCspr	Services	246,980.35
ChpmnVldz&Lnsng	Services	2,000.00
CivilEngnrng	Services	33,992.20
CMITeco	Services	67,171.03

CocaCola	Services	74.75
COGolf&Turf	Goods	11,000.00
CommTech	Services	10,892.00
CnsnsCldSltns	Services	417.11
CPSDstrbtrs	Goods	300.01
CPU	Goods	4,454.00
CrimeScnInfo	Services	122.00
CrwnCnstrctn	Services	172,197.00
DFerguson	Reimb	76.51
DKanelos	Refund	77.00
DLodenConst	Services	610.00
DSparks	Refund	25.45
DVanWyck	Refund	33.03
DckrAuto	Services	115.00
Dell	Goods	27.41
DnvrIndstrlSlS&Srvcs	Goods	161.11
DiamndVglPaints	Goods	8.55
DPCIndstrs	Goods	39,308.42
DynmcCntrlS	Services	2,191.00
EmrgncyMdcl	Services	600.00
EnrgyLabs	Services	3,276.00
Enviro&Civil	Services	5,157.76
EPGCmpns	Services	4,074.42
ExpSvcs	Services	3,200.32
FStultz	Refund	40.15
FrgsnEnt	Goods	7,768.83
FIB	Goods/Investments	16,122.61
5TrailsRtry	Dues	350.00
FlickWrhs	Services	1,400.00
FlydsTrckCntr	Services	505.84
ForzaFrnses	Services	1,785.00
FoxstrOpco	Goods	40.00
GMurray	Refund	23.75
GSelvey	Refund	37.98
GThomas	Refund	33.15
Galls	Goods	3,005.68
GeosyntcCnsltns	Services	14,775.19

GloblSpctrm	Services	74,166.67
GblSmprsnAssoc	Goods	4,053.00
Glf&SprtSltns	Goods	2,012.68
Grngr	Goods	1,032.97
GrntPeakPmp	Goods	17,823.52
GrnrMotr	Services	49,862.00
GrmshwCnstrctn	Refund	25.00
GSGArchtr	Services	10,035.50
Hach	Goods	2,279.27
HrvrdDrugGrp	Goods	1,646.00
HDREngnrng	Services	4,883.75
Hico	Goods	5,390.00
Homax	Goods	73,768.03
HowrdSply	Goods	319.70
HydroOptmztn	Services	3,475.00
IME	Services	1,792.10
IntrmtnMtrSprts	Goods	1,519.44
ITCElctrl	Services	3,308.50
Itron	Services	600.00
JAnderson	Refund	38.32
JBarron	Refund	37.98
JFancher	Refund	246.76
JHearn	Refund	141.08
JMcDaniel	Refund	9.95
JRobinson	Refund	101.28
JSimms	Reimb	140.70
JStrickland	Reimb	120.72
JWinzenried	Reimb	150.00
JKllr&Assoc	Services	250.00
JacobsEngnrng	Services	5,651.20
JonasSftwr	Services	349.00
JRW&Assoc	Refund	11.81
KRogers	Refund	133.00
KWieck	Refund	92.32
Kinsco	Goods	13,229.00
KLJSltnsHldng	Services	1,996.02
KnfRvr	Goods/Services	103,914.33

KncklDrgrTctics	Services	960.00
KubwtrRes	Goods	8,300.00
LChristensen	Reimb	150.00
LCrockett	Refund	21.48
LLenhart	Reimb	665.59
LMasiero	Refund	78.29
LPickle	Refund	49.50
LPodzimek	Refund	188.96
Lisa'sSpcNSpn	Services	420.00
Lgstcs365	Goods	42,556.87
LongBldgTech	Services	273.00
MBaker	Refund	44.78
MColey	Refund	1,111.32
MO'Meara	Refund	47.33
MgmtFrnses	Services	10,225.00
MlgrdCnstrctn	Services	255,199.60
MidIndImplmnt	Goods	1,425.56
MillsPD	Services	66.90
MillsTownOf	Refund	5,315.61
MoblCncrte	Goods	6,913.92
MonsnJntrlSrvc	Services	6,204.22
Motn&FlowCntrl	Goods	461.80
MotorlaSltns	Services	11,725.67
MtnAlrmFire&Scrty	Services	716.25
MtnStLitho	Services	4,231.73
MtnWstTech	Services	1,076.00
MPIWrhsSpclty	Goods	642.16
NTalkington	Refund	80.58
NtnlTstngNtwrk	Dues	750.00
NCSO	Services	419,850.90
NCTrsr	Goods	85,592.52
NlsnWldng	Services	200.00
Norco	Goods	2,372.34
NWstContr	Goods	179.00
OneCall	Services	1,041.75
OvrHeadDr	Services	932.50
PAdams	Refund	23.86

PLarsen	Reimb	100.00
PacificSteel&Rcyclng	Refund	16.50
PvlnPrprty	Refund	77.99
PeakGeosltns	Services	58,500.00
Pedens	Goods	734.20
Pepsi	Goods	1,690.07
PtrbltOfWyo	Services	594.00
PstlPros	Services	20,698.95
PrdsnWdwTntng	Services	580.80
RBaughman	Refund	42.28
RCastillo	Refund	250.36
RLowry	Reimb	20.98
RMcMillen	Reimb	150.00
RSchulte	Refund	33.09
RWeavers	Reimb	150.00
RailRdMgmt	Services	344.67
RaindrpPrdcts	Services	28,520.00
RapidFirePrctn	Services	7,100.00
RgncyMidwstVntrs	Services	400.00
RpblicPrkng	Services	202.00
RGB	Services	30.00
RvrOaksComm	Services	895.00
RKREntrprs	Services	300.00
RckyMtnAirSltns	Goods	4,767.41
RckyMtnIndstrl	Goods	6,077.00
RckyMtnPwr	Utilities	163,233.29
RootrSwr	Services	1,893.45
SBergstrom	Refund	41.52
SBertagnole	Refund	39.47
SBoyle	Reimb	101.49
SGraham	Refund	97.02
Skchrs	Refund	53.28
SMiller	Refund	32.88
SWheeler	Refund	47.22
SftyKleenSystms	Goods	545.15
Shrts&More	Goods	600.00
SimplotTurf	Goods	2,461.00

SrchAcqstn	Goods	520.98
SkylineRnchs	Services	200.13
SmthPsych	Services	1,800.00
Sonny'sRV	Goods	143.77
StOfWyo	Services	182,797.30
StatelineNo7	Services	15,932.63
StnAtmtn	Services	1,312.50
TJayne	Refund	86.55
TSanchez	Reimb	201.81
3rdQdrntEntrprs	Refund	69.55
TopOffc	Goods	450.34
TwOfBarNunn	Goods	106.98
TretoCnstrctn	Services	95,000.00
TriStTrk&Eqpmnt	Services	15,725.51
TylerTech	Services	6,964.00
Unifrms2Gear	Goods	247.50
UnvrstyOfWyo	Services	30.84
VeoliaEsTech	Services	15,110.12
VrznWrsl	Services	4,290.01
VermrSales&Srvs	Goods	7,150.00
VsnryBrdbnd	Refund	85.00
VRC	Services	190.00
WDale	Reimb	78.75
WWharton	Refund	75.00
WasteMgmt	Refund	40.15
WtrTech	Goods	10,635.61
WstPlainsEngrng	Services	2,450.00
WstrnSign&Design	Services	202.50
WstrnStatesFirePrctn	Services	665.00
WstLndPrk	Services	1,635.55
WH	Services	1,211.08
WLCEngrng	Services	12,824.23
WSP	Services	12,175.04
WyoAssocOfMuni	Dues	46,669.00
WyoCntyOffersAssoc	Services	2,000.00
WyoFnclPrprts	Services	12,306.73
Wyo1stAid	Goods	1,232.45

WyoMchnry	Refund	24,128.89
WyoSgns	Services	9,724.05
WyoSteel&Rcycling	Services	2,271.45
Xerox	Goods	197.75
Z&MEntrprs	Goods	100.00
ZonrSystms	Services	1,560.96
Total		5,090,590.97

5.A. BRIGHT SPOTS IN OUR COMMUNITY – CHILDHOOD CANCER AWARENESS MONTH

Mayor Knell introduced Lisa Eades, President of Jason’s Friends, and Katie Burchett, CEO of the Olivia Caldwell Foundation, to discuss their organizations and the work they do. He then read and presented a proclamation.

5.B. BRIGHT SPOTS IN OUR COMMUNITY – NATIONAL SUICIDE PREVENTION AWARENESS MONTH

Mayor Knell introduced Karol Santistevan, owner of Ropes and Roses Therapy Services, Cindy Schneider, of Angel Mountain Media, and Jenny and Jim Hunter, founders of J.R.’s Hunt for Life, to discuss the work that their respective organizations do to aid in suicide prevention. He then read and presented the proclamation.

6. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council were: Ross Schriftman, regarding a neighbors helping neighbors program; Daniel Jones, regarding increased police patrol to deal with homeless issues; Pat Sweeney, regarding House Bill 65 for suicide prevention; Rose Fry, regarding Air B&B rental issues; and Dan Zabrosky, regarding clarification on House Bill 65. Mayor Knell asked for follow-up from staff on Air B&B regulations.

7.A.1. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Councilor Cathey, seconded by Councilor Haskins, to, by minute action, establish September 19, 2023, as the public hearing date for:

- a. Adopting Fiscal Year 2024 Budget Amendment #1.

Motion passed.

8.A.1. PUBLIC HEARING – ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance amending Chapter 5.08 of the Casper Municipal Code regarding liquor laws.

City Attorney Nelson entered two (2) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated August 11, 2023; and a Casper Star-Tribune Proof of Publication, published on August 16, 2023. City Manager Napier gave a brief report.

There were no citizens to speak in favor or opposition of the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 16-23
AN ORDINANCE UPDATING AND AMENDING CHAPTER 5.08 OF
THE CASPER MUNICIPAL CODE, INCLUDING SECTIONS 5.08.010
& 5.08.340.

Councilor Engebretsen presented the foregoing ordinance for approval on first reading. Seconded by Councilor Jensen. Several Councilors discussed the ordinance. Councilor Pollock abstained from voting. Motion passed. Council directed staff to add liquor license laws as a follow-up item to a future work session agenda.

8.A.2. PUBLIC HEARING – ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance amending Chapter 6.04 of the Casper Municipal Code regarding a Trap Neuter Release program.

City Attorney Nelson entered two (2) exhibits: correspondence from Eric Nelson to J. Carter Napier, dated August 28, 2023; and a Casper Star-Tribune Affidavit of Publication, dated August 16, 2023. City Manager Napier gave a brief report.

Speaking in favor of the ordinance were: Meredith Russell Stock, Lindsey Tempest, and Sarah Bieber. There were no citizens to speak in opposition of the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 17-23
AN ORDINANCE AMENDING CHAPTER 6.04 OF THE CASPER
MUNICIPAL CODE.

Vice Mayor Pacheco presented the foregoing ordinance for approval on first reading. Seconded by Councilor Engebretsen. Several Councilors discussed the ordinance. Councilor Cathey voted nay, and all other Councilor voted aye. Motion passed.

8.B.1. PUBLIC HEARING – ORDINANCE

Mayor Knell opened the public hearing for the consideration of a resolution regarding annexation compliance of the JTL Group Inc. Addition Annexation.

City Attorney Nelson entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated September 5, 2023; and a Casper Star-Tribune Proof of Publication, published on August 5 and 12, 2023. City Manager Napier gave a brief report.

There were no citizens to speak in favor or opposition of the item. The public hearing was closed.

Following resolution read:

RESOLUTION NO. 23-174
A RESOLUTION FINDING FACTS PURSUANT TO WYOMING
STATUTE § 15-1-402 REGARDING THE ANNEXATION OF 4.78-
ACRES, LOCATED IN AND BEING A PORTION OF THE
SW1/4SW1/4 OF SECTION 35, T.24N., R79W, 6TH P.M., NATRONA
COUNTY WYOMING, TO CREATE THE JTL GROUP INC.
ADDITION.

Councilor Pollock presented the foregoing ordinance for approval on first reading. Seconded by Councilor Cathey. Motion passed.

8.B.2. PUBLIC HEARING – ORDINANCE

Mayor Knell opened the public hearing for the consideration of a resolution regarding annexation

compliance of the Elkhorn Village Addition No. 3 Annexation.

City Attorney Nelson entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated September 5, 2023; and a Casper Star-Tribune Proof of Publication, published on August 5 and 12, 2023. City Manager Napier gave a brief report.

There were no citizens to speak in favor or opposition of the item. The public hearing was closed.

Following resolution read:

RESOLUTION NO. 23-175
A RESOLUTION FINDING FACTS PURSUANT TO WYOMING
STATUTE § 15-1-402 REGARDING THE ANNEXATION OF 0.85-
ACRES BEING INCORPORATED INTO THE PROPOSED ELKHORN
VILLAGE ADDITION NO. 3 SUBDIVISION.

Councilor Haskins presented the foregoing ordinance for approval on first reading. Seconded by Councilor Pollock. Councilor Engebretsen abstained from voting. Motion passed.

9.A.1. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 12-23
AN ORDINANCE APPROVING THE ANNEXATION, PLAT AND
ZONING CREATING THE JTL GROUP INC. ADDITION
SUBDIVISION.

Councilor Cathey presented the foregoing ordinance for approval on third reading. Seconded by Councilor Haskins. There was no discussion or amendments. Motion passed.

9.A.2. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 13-23
AN ORDINANCE APPROVING THE ANNEXATION, PLAT AND
ZONING CREATING THE ELKHORN VILLAGE ADDITION NO. 3
SUBDIVISION.

Councilor Pollock presented the foregoing ordinance for approval on third reading. Seconded by Councilor Cathey.

There was no discussion or amendments. Councilor Engebretsen abstained from voting. Motion passed.

10. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-176
A RESOLUTION GRANTING A UTILITY EASEMENT FOR
MAINTENANCE OF UNDERGROUND UTILITIES WITHIN ALONG
CITY OF CASPER-OWNED THREE TRAILS ROAD.

RESOLUTION NO. 23-177
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A RESOLUTION AUTHORIZING THE PROCUREMENT AGREEMENT WITH ACCENT PACKAGING INC., FOR 2023 5-YEAR SOLID WASTE BALER BAG PROCUREMENT, PROJECT NO. 23-006.

RESOLUTION NO. 23-178

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ARPA GRANT AGREEMENT WITH THE OFFICE OF STATE LANDS AND INVESTMENTS FOR THE PURPOSE OF THE WASTEWATER TREATMENT PLANT MCC REPLACEMENT PROJECT.

RESOLUTION NO. 23-179

A RESOLUTION AUTHORIZING AN AGREEMENT WITH WESTERN PLAINS LOGISTICS, LLC, FOR THE BALER BUILDING LEACHATE SYSTEM, PROJECT NO. 22-043.

RESOLUTION NO. 23-180

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH WLC ENGINEERING AND SURVEYING, FOR DESIGN, BIDDING, AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE BRYAN-EVANSVILLE ROAD IMPROVEMENTS, PROJECT NO. 21-067.

RESOLUTION NO. 23-181

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE PARADISE VALLEY POOL GUTTER REPLACEMENT PROJECT NO. 22-047.

RESOLUTION NO. 23-182

A RESOLUTION AUTHORIZING THE FISCAL YEAR 2024 CONTRACT WITH THE STATE OF WYOMING OFFICE OF THE ATTORNEY GENERAL, DIVISION OF VICTIM SERVICES.

RESOLUTION NO. 23-183

A RESOLUTION AUTHORIZING THE SOLE SOURCE PURCHASE OF THIRTY (30) MODEL 7 TASERS FROM PROFORCE MARKETING INC.

RESOLUTION NO. 23-184

A RESOLUTION AUTHORIZING THE SOLE SOURCE PURCHASE OF SIX (6) MODEL 7 TASERS FROM PROFORCE MARKETING INC.

RESOLUTION NO. 23-185

A RESOLUTION AUTHORIZING TRANSITION TO A SERVICE FEE MODEL FOR CEMETERY CREDIT/DEBIT CARD PAYMENTS.

RESOLUTION NO. 23-186

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE MERCHANT AGREEMENT WITH DRIVEPAYMENTS, LLC, FOR THE SERVICE FEE MODEL – CEMETERY CREDIT/DEBIT CARD

PAYMENTS.

RESOLUTION NO. 23-187

A RESOLUTION AUTHORIZING A DONATION AGREEMENT WITH VISIT CASPER FOR THE FORD WYOMING CENTER LOCKER ROOM RENOVATIONS.

RESOLUTION NO. 23-188

A RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT BETWEEN THE WYOMING GAME AND FISH COMMISSION AND THE CITY OF CASPER.

Councilor Engebretsen presented the foregoing thirteen (13) consent resolutions for adoption. Seconded by Councilor Pollock. Motion passed.

11. CONSENT MINUTE ACTION

Moved by Councilor Engebretsen, seconded by Councilor Haskins to, by consent minute action:

1. authorize the purchase of 504 residential trash containers from Ameri-tech Equipment Company for use in the Casper Solid Waste Division;
2. authorize the purchase of two (2) new bumper pull deck over trailers for use by the Parks Division of the Parks, Recreation, and Public Facilities Department;
3. authorize the purchase of two (2) new front-loading full eject 40-yard sanitation trucks, for use by the Sanitation Division of the Public Services Department; and,
4. authorize the purchase of Hurst Extrication Tools from L.N. Curtis & Sons.

Motion passed.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest.

13. ADJOURN INTO EXECUTIVE SESSION

At 8:15 p.m., it was moved by Councilor Cathey, seconded by Councilor Haskins, to adjourn into executive session to discuss personnel and litigation matters. Motion passed.

At 8:41, there being no further business, Mayor Knell asked for a motion to adjourn the executive session. Moved by Councilor Cathey, seconded by Councilor Pollock. Motion Passed.

Councilor Cathey made a motion to authorize the City Attorney to proceed forward with litigation discussed previously in the Executive Session. Seconded by Councilor Engebretsen. Motion passed.

14. ADJOURNMENT OF REGULAR MEETING

Mayor Knell called for a motion to adjourn the regular meeting. Moved by Councilor Cathey to adjourn the regular Council meeting, seconded by Councilor Engebretsen. Motion passed. The meeting was adjourned at 8:42 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor